

**DATA VERIFICATION FORM:
TERMS OF CONFIDENTIALITY AND DATA ACCURACY**

I understand that as an employee of the Houston Independent School District, I will acquire and report information and knowledge which is:

- Legally protected as confidential, or
- Personal and private in nature, and
- Must be valid and accurate

I agree not to disclose or use confidential student data and information without specific authorization from the Houston Independent School District. I also agree that any data which I am asked to report and submit through the State Performance Plan (SPP) data collection process must also be valid and must accurately reflect current compliance status. I also understand that even when I am no longer employed by the Houston Independent School District, any confidential information I have learned must continue to be kept confidential.

My signature indicates that I have read, understand the terms of confidentiality and data accuracy; and that I agree with said terms.

Print Name

Signature

Date

